



## **Families Matter Volunteer Position**

### **Childcare Support**

The Families Matter Society of Calgary strives to promote optimal child development and family resilience by helping caregivers learn about early childhood development, by providing concrete supports in times of need; by helping families build strong relationships, and by creating lasting, supportive social networks among families.

#### **Purpose of the Role:**

The purpose of the Childcare Support volunteer position is to provide centre-based childcare support, alongside qualified childcare staff - to families with children newborn to six while their parents and/or caregivers attend our parenting support programs.

#### **Here's what you can expect to do day-to-day:**

- Support children with various degrees of need in a child support environment, with aid from a qualified staff member, while caregivers attend programs in another part of the building.
- Establish and maintain a supportive environment for children and families.
- Support children in the development of their self-help skills and independence.
- Establish and maintain collaborative relationships with families.
- Ability to work in partnership with childcare staff to maintain cleanliness and organization of the space and material.

#### **Skills and Qualifications:**

- Belief that children grow and develop through caring, nurturing and child focused interactions.
- Ability to maintain a high-quality environment that protects the health, security, and well-being of children.
- Knowledge of early childhood development and building parenting capacity is preferred.
- Willingness to be flexible.
- Completion of a Criminal Record Check with Vulnerable Sector Search and Child Intervention Record Check showing no substantiated instances of child abuse or neglect. These must be cleared within the first 3 months of volunteering.

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Web: [www.familiesmatter.ca](http://www.familiesmatter.ca)

Charitable registration #140746686RR0001

**Commitment:**

- Childcare volunteer shifts are typically 3 hours in length, with time included for set-up and clean-up.
- Childcare volunteer shifts can range from weekday times, evenings, and weekends, depending on the programs that are running.
- Ideal commitment would be 1 shift per week, that coincides with the weekly program offering.

**Supervision:**

- Volunteers will be provided informal supervision and direction from Families Matter Childcare Staff, Childcare Team Lead, or Volunteer Supervisor.
- Monthly check-ins from Volunteer Supervisor.

**Orientation and Training:**

- Volunteers will be orientated to the agency through an onboarding procedure and given further information and guidance from Childcare Staff or Childcare Team Lead around the specifics of the role.
- Ongoing training opportunities as applicable.

**Here's a sneak peak of what's waiting for you:**

- Log of volunteer hours for job reference or school requirements.
- A positive and vibrant volunteer space, surrounded by a team of skilled and enthusiastic leaders and service providers, all cheering for your success!
- Gain and enhance skills and knowledge.
- Volunteer recognition.
- Make a difference in families lives by providing quality childcare to families in your community.

***If you are interested in this opportunity, please email [volunteer@familiesmatter.ca](mailto:volunteer@familiesmatter.ca) with your resume to express your interest.***